

Adding Additional Shipping Fees to a Product in Your Online Shop

This guide provides step-by-step instructions on how to set additional shipping charges on products in your online shop.

6 Steps [View most recent version](#) 

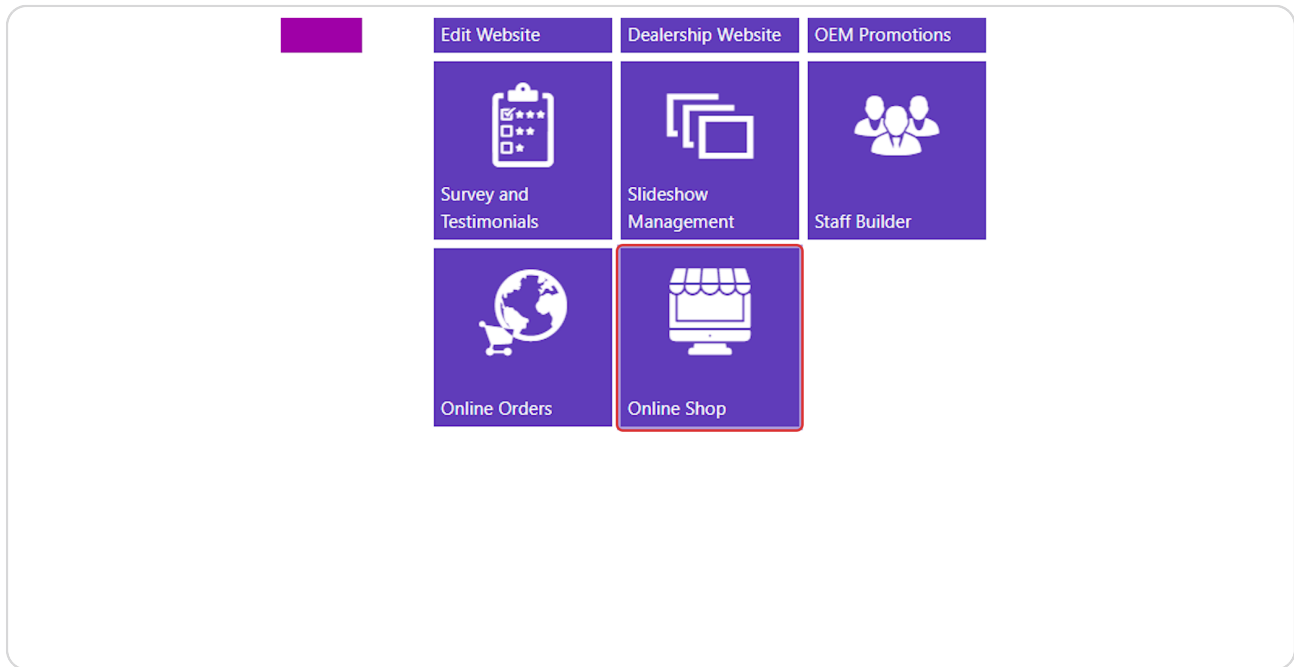
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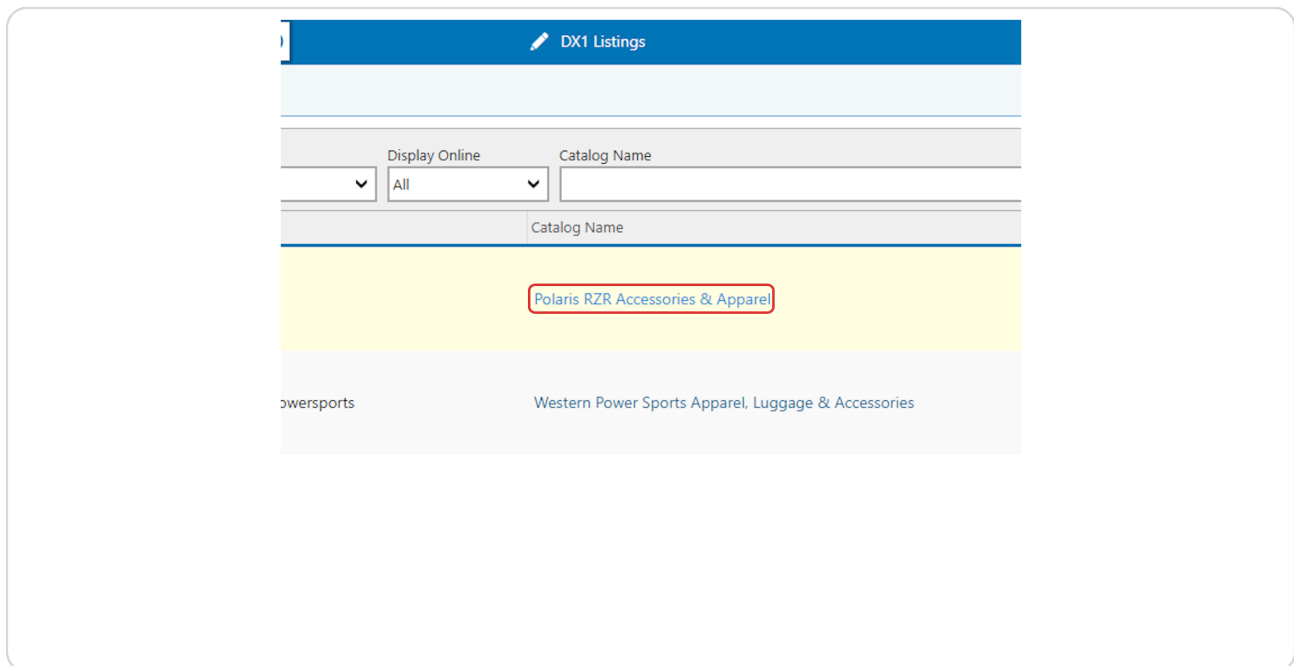
STEP 1

Select the 'Online Shop' tile from the Dashboard



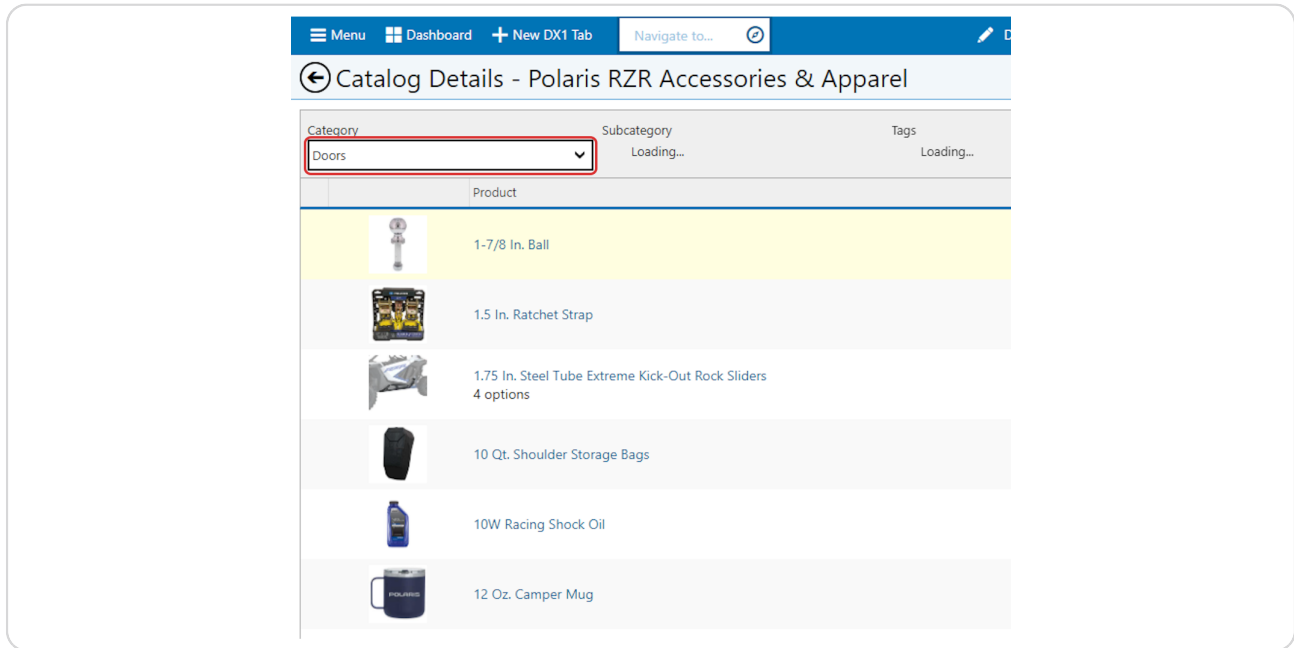
STEP 2

Select the Catalog that contains the item you wish to update.



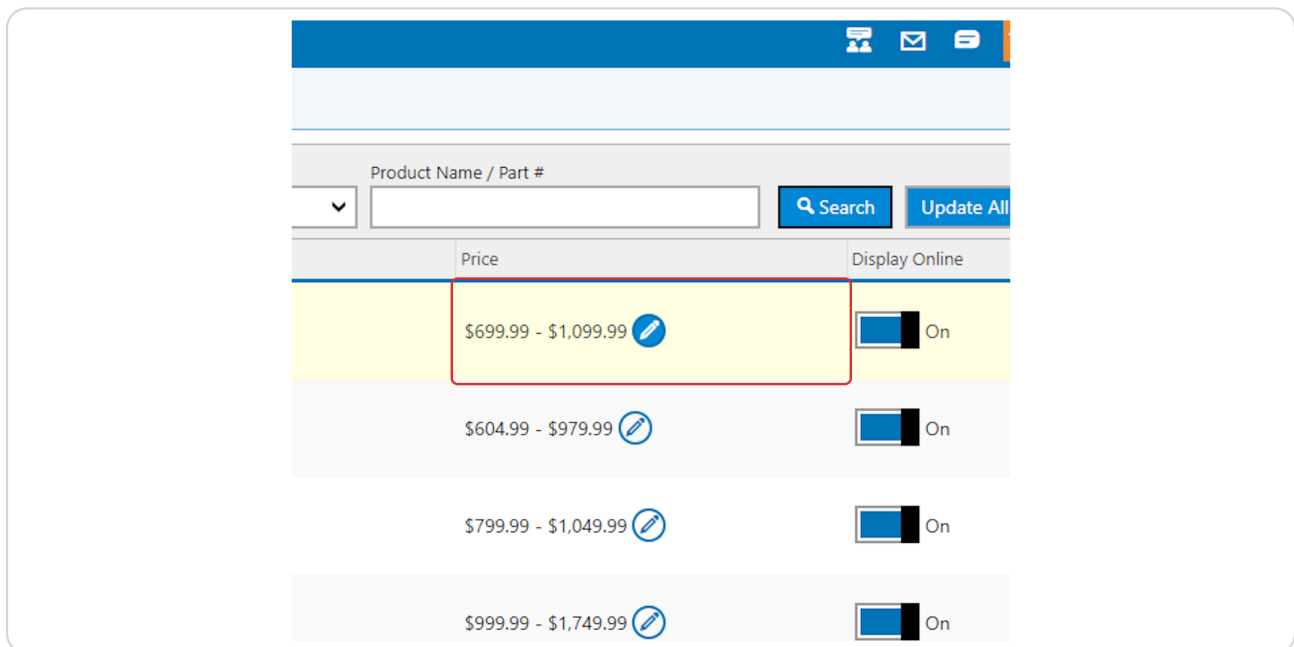
STEP 3

Use the search filters or search fields to look up the product you wish to update.



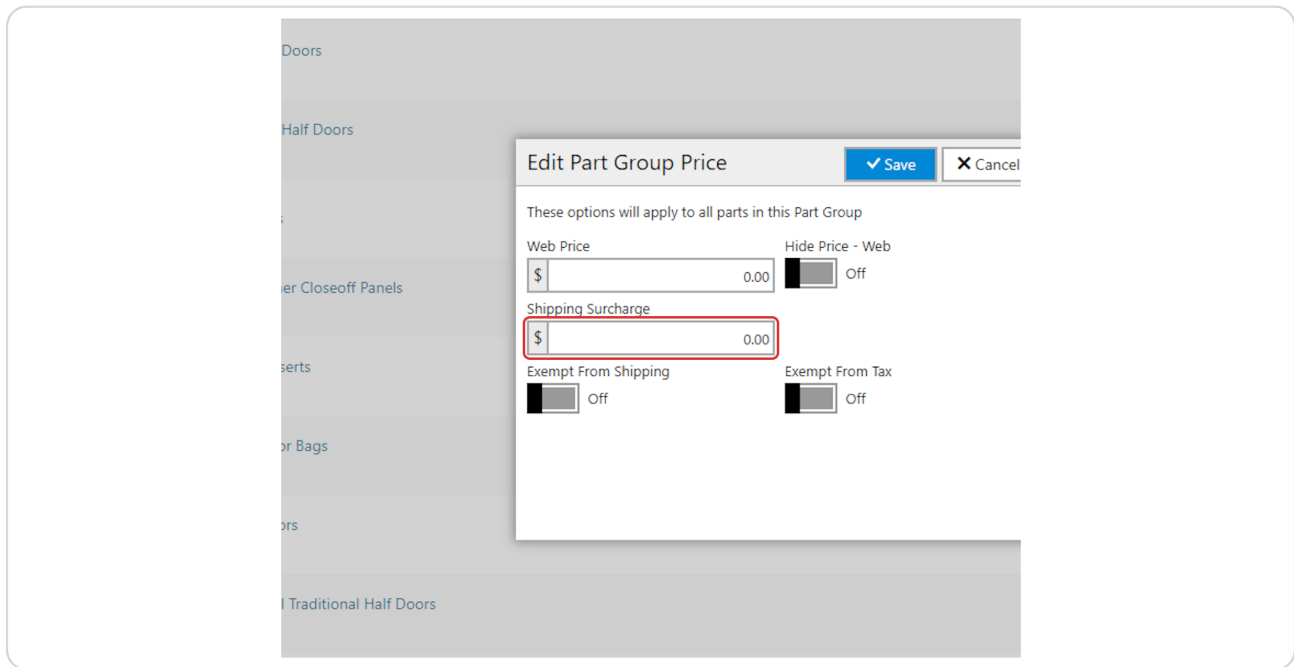
STEP 4

Select the Edit icon in the list.



STEP 5

Enter the additional shipping fees in the 'Shipping Surcharge' field.



Doors

Half Doors

er Closeoff Panels

serts

or Bags

ors

Traditional Half Doors

Edit Part Group Price

These options will apply to all parts in this Part Group

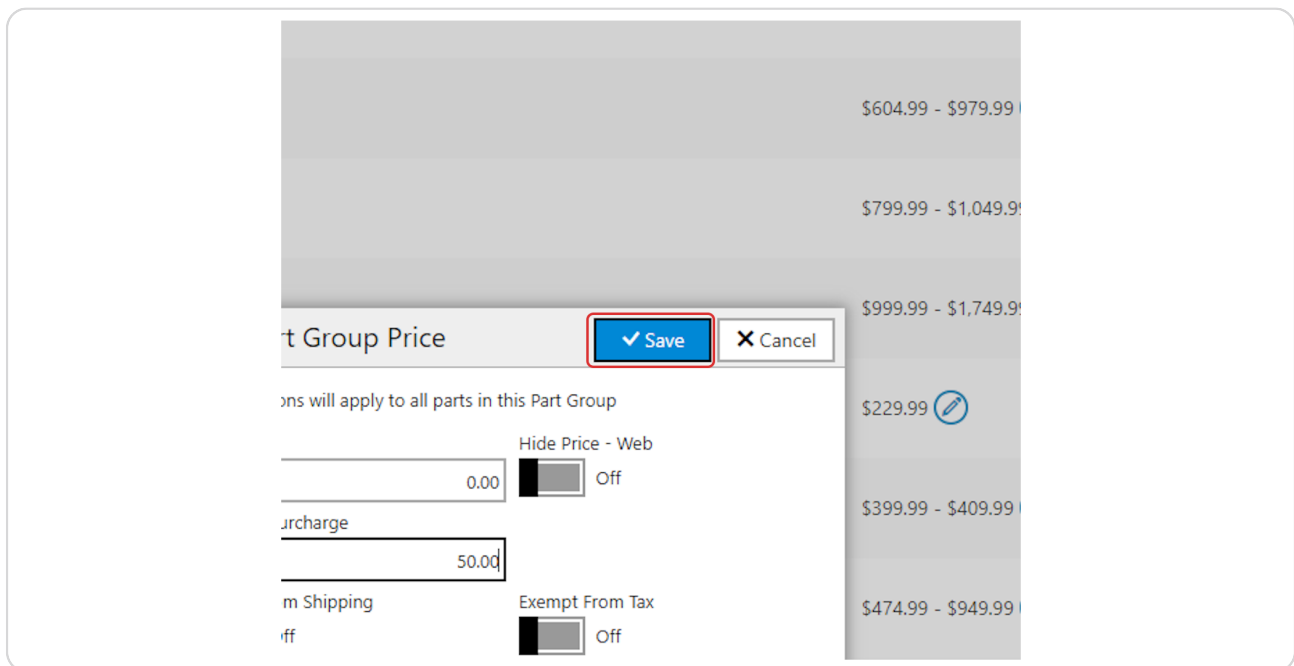
Web Price Hide Price - Web ☐ Off

Shipping Surcharge

Exempt From Shipping ☐ Off Exempt From Tax ☐ Off

STEP 6


Click on Save



\$604.99 - \$979.99

\$799.99 - \$1,049.99

\$999.99 - \$1,749.99

\$229.99 

\$399.99 - \$409.99

\$474.99 - \$949.99

Part Group Price

ons will apply to all parts in this Part Group

Hide Price - Web ☐ Off

urcharge

m Shipping ☐ Off Exempt From Tax ☐ Off

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