

# Setting Shipping Rates for eCommerce Orders

This guide provides step-by-step instructions on how to set shipping rates for your DX1 online store.

8 Steps [View most recent version](#) 

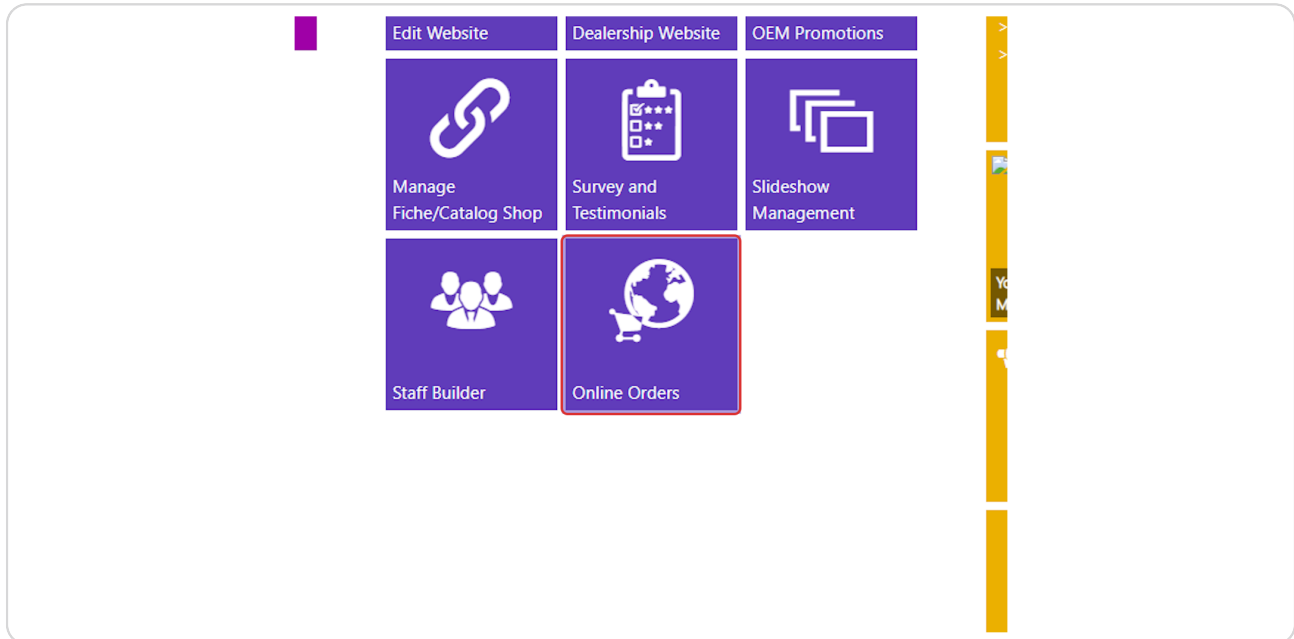
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Created by	Creation Date	Last Updated
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## STEP 1

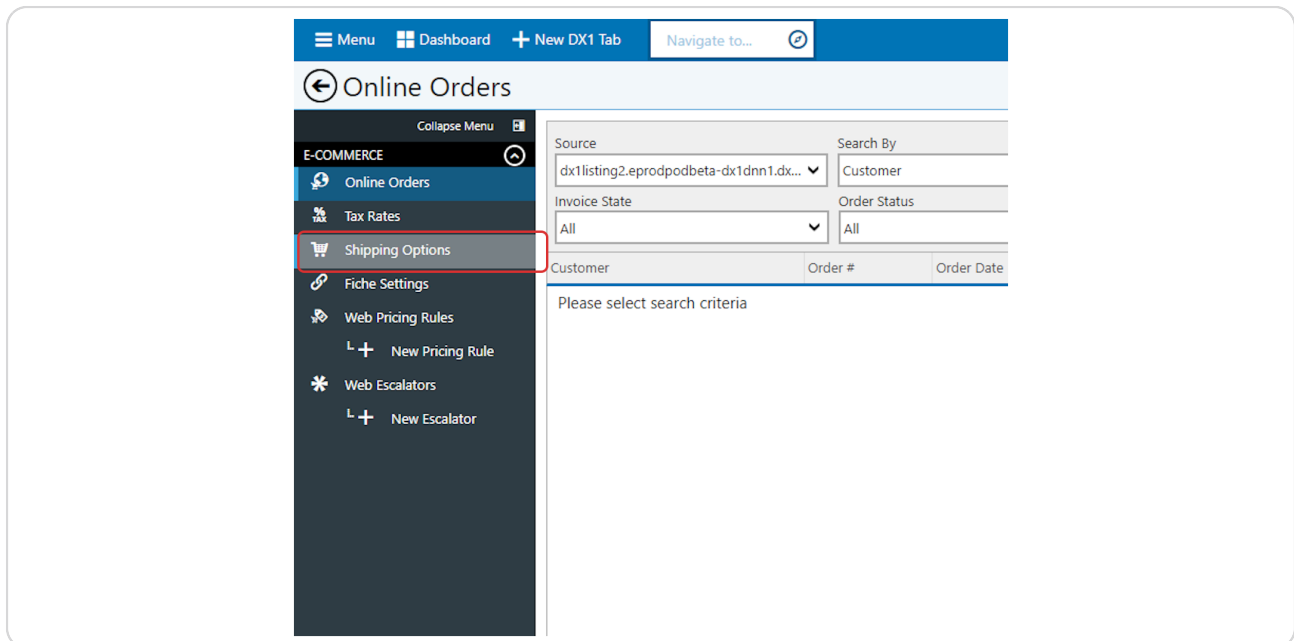
### Select the 'Online Orders' tile from the Dashboard

NOTE: If your Dealership is using DX1 DMS, this tile appears under 'Parts and Accessories'



## STEP 2

### Select 'Shipping Options' in the left hand menu.



STEP 3

Click the add icon (+) in the Shipping Tiers section.

☐ bolivia

☐ Bonaire, Sint Eustatius and Saba

☐ Bouvet Island

☐ Brazil

Shipping Tiers

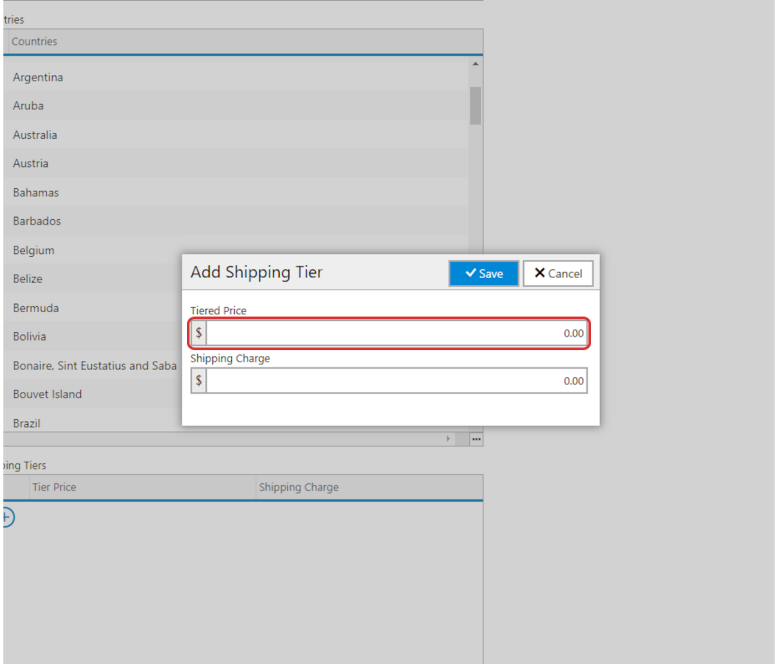
	Tier Price
<div><div>+</div></div>	

#### STEP 4

**Create your first shipping tier by entering a tier price- this is the shipping charge that will be added to orders UP TO this amount.**

Example: If the lowest tier price you create is \$10.00 with a shipping charge of \$5.00, an order for \$7.50 will be charged \$10.00 for shipping.

An order OVER \$10.00 will be charged NO shipping unless you create a higher tier.



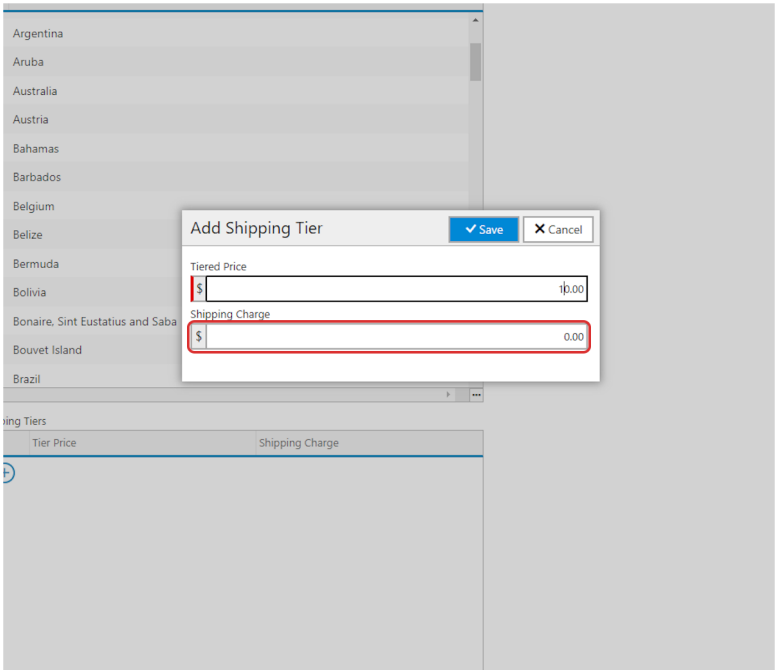
The screenshot shows a software interface with a list of countries on the left and a modal dialog box titled "Add Shipping Tier" in the center. The dialog box has two input fields: "Tiered Price" and "Shipping Charge". Both fields have a dollar sign icon on the left and a numeric value of "0.00" on the right. The "Tiered Price" field is highlighted with a red border. The dialog box also features a "Save" button with a checkmark icon and a "Cancel" button with an 'X' icon. In the background, a list of countries is visible, including Argentina, Aruba, Australia, Austria, Bahamas, Barbados, Belgium, Belize, Bermuda, Bolivia, Bonaire, Sint Eustatius and Saba, Bouvet Island, and Brazil. Below the list, there is a table with columns for "Tier Price" and "Shipping Charge".

## STEP 5

### Enter the Shipping Charge that will be applied to the tier price.

Example: If the lowest tier price you create is \$10.00 with a shipping charge of \$5.00, an order for \$7.50 will be charged \$10.00 for shipping.

An order OVER \$10.00 will be charged NO shipping unless you create a higher tier.

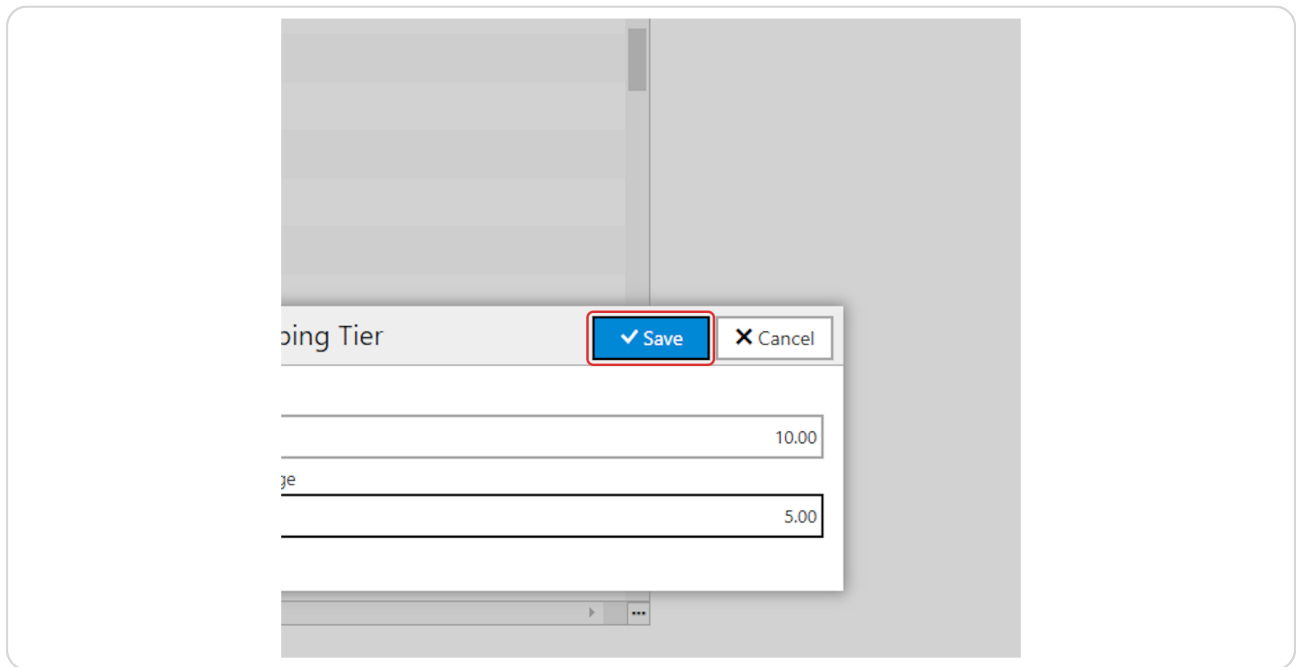


The screenshot shows a software interface with a list of countries on the left and a dialog box titled "Add Shipping Tier" in the center. The dialog box has two input fields: "Tiered Price" and "Shipping Charge". The "Tiered Price" field is set to \$10.00 and the "Shipping Charge" field is set to 0.00. Both fields have a red border. The dialog box also has "Save" and "Cancel" buttons.

Tier Price	Shipping Charge
\$10.00	0.00

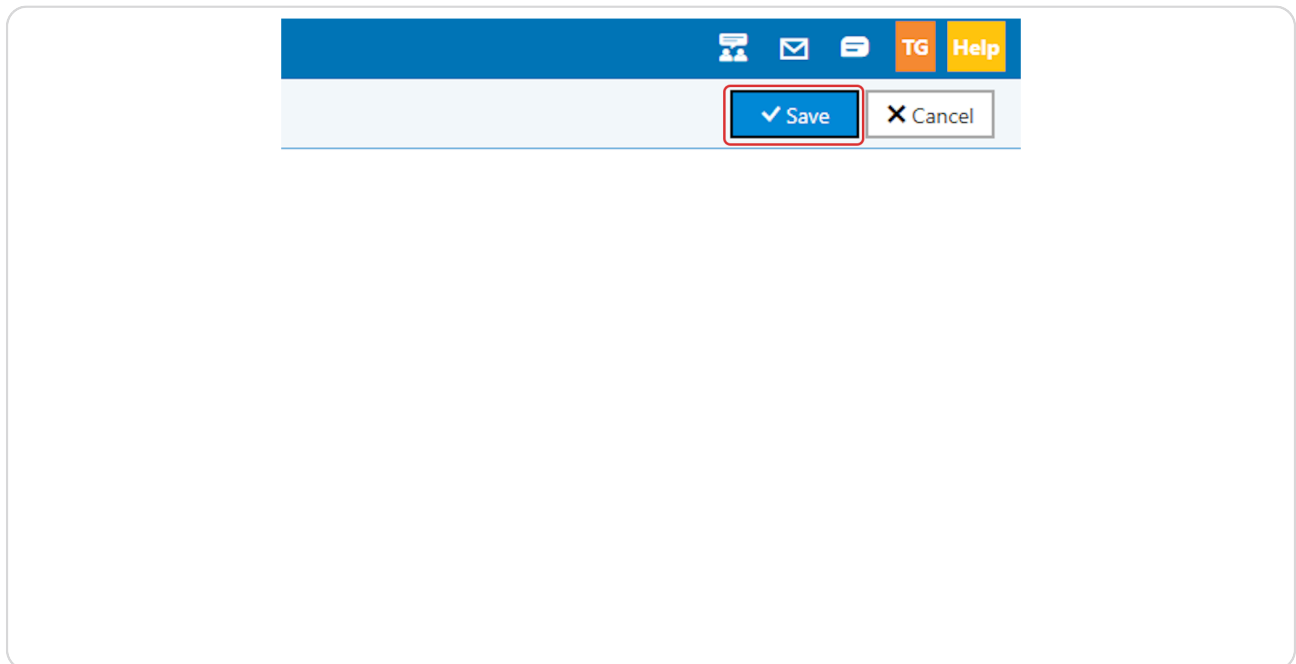
## STEP 6

Click on 'Save' to save the tier



## STEP 7

Click on 'Save' to apply the changes.



## STEP 8

**Repeat these steps for each shipping tier you would like to create.**

***DX1*** 